

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
October 11, 2018
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Deanna Lothrop, President
Kathy Dyer, Vice President
Ray McIntosh
Lynn Reichert

Terry Countryman
Scott Rickett
Kathy Gardner
Sherri Wilson, District Clerk

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

OTHERS PRESENT: Deborah Wilkinson; Bridgette Stumpf; Tammy Ditch; Craig Orvis; Dina Jareo; Rachel Barton; Austin Way; Christina Trottier; Sarah Sharlow; Eric Sharlow

PRESENTATIONS: Mrs. Christina Trottier and Ms. Patricia Gibbons: Director Gibbons described Mrs. Trottier's role as an Instructional Support Teacher, she explained the reason for this particular need in the elementary classrooms. Mrs. Trottier spoke in regard to her role assisting elementary teachers in determining and testing students that are in need of additional instructional support in specific content areas. Mrs. Trottier currently assists in the instruction of approximately 58 students, grades K-5.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lynn Reichert, and seconded by Scott Rickett - Motion is approved 7 – 0.

1. Approval of Minutes:

- September 13, 2018 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- **October 23-28, 2018:** Equipment Use Request, Laura Williams PTSO – Concession Stand Trailer – Copley Haunted House
- **Oct. 21, 2018-June 16, 2019:** LYC 2018-19 Youth Basketball, Heather O'Brien – LCS Gym – Sundays, block time from 12:00 PM – 7:00 PM. (Certificate of Liability to be provided)

3. Conferences and Workshops:

- **Sept. 18; 10/3; 10/23; 11/7; 12/5/2018; 1/9; 3/6; 3/14; 4/3; 5/1; 5/30/2019:** BOCES Counselor Meetings, Chris Rowland – JL BOCES – 9:00-11:00AM
- **Sept. 26, 2018:** Lead Evaluator Recertification Training (Teacher), Patricia Gibbons – JL BOCES
- **Oct. 3-4, 2018:** Staff Curriculum & Development Network (SCDN), Margaret Brennen – Albany, NY
- **Oct. 5, 2018:** JLACD Counselor Meeting, Chris Rowland – JCC – 12:00-3:00 PM
- **Oct. 12, 2018:** Fall Data Warehouse Workshop, Peg Stevens and Ariana Viera – JL BOCES – 9:00 AM -12:00 PM
- **Oct. 30, 2018:** Promoting Success & Independence in Students with ASD, Karen Jessman – Hilton Garden Inn - 8:30 AM – 3:00 PM
- **Nov. 3-5, 2018:** STANYS Annual Conference, Deborah Wilkinson – Rochester, NY
- **Nov. 2-3, 2018:** Assoc. of Mathematics Teachers if NYS, Amy Wilson & Beth Faulknham – Saratoga Springs, NY

4. Approval of Financial Reports:

- School Business Report: Verbal
- Treasurer's Report, August 2018
- General Fund Warrant #7
- Supplemental Fund Warrant #6
- School Lunch Fund Warrant #4
- Federal Fund Warrant #3

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:** None at this time

2. **Ongoing Agenda Items:**
 - Grade/course enrollment: Report provided by the Guidance Office detailing the number of students enrolled in each course offered for Gr. 6-12

3. **Board Information:**
 - **Nov. 30-Dec. 1, 2018:** Due to a conflict in season games, tournament dates changed from previously approved field trip request for the Varsity Boys' Basketball Coaches vs. Cancer Tournament, Glens Falls, NY. Previously approved dates Dec. 7-8, 2018.
 - **Sept. 30, 2018 – March 31, 2018:** Per request of community participants, time change and extended dates from previously approved Open Gym Community Basketball activity request, Tammy McIntosh - Sundays, 10:00 AM - 12:00 PM. Previously approved dates and time of, Sundays through Dec. 30, 2018 from 6:00-8:00 PM.
 - **2018-19 School Yr.:** Varsity Club Zumba, additional day/time from originally approved request. Per community request, add every Tuesday evening, 6:00-7:00 PM, LCS Gym/Cafeteria - unless conflicting with other activities. Previously approved for Sat. 8:00-9:00 AM.

4. **Board Information, LCS Events:**
 - **Sept. 25 & 26, 2018:** Gr. 9-12 Boys' Basketball Open Gym, Leo Wilson – LCS Gym – 7:30 – 9:00 PM
 - **Oct. 1-18, 2018:** Yearbook Fundraiser, Ann Marie Hyde – Save Around Coupon Book Sales – LCS
 - **Oct. 2-5, 2018:** Gr. 9-12 Boys' Basketball Open Gym, Leo Wilson – LCS Gym – 7:30 – 9:00 PM
 - **Oct. 3, 2018:** Clerical Staff Meeting, Sherri Wilson – LCS Conference Rm. – 9:00 -10:00 AM
 - **Oct. 4-18, 2018:** Class of 2020 Fundraiser, Beth Faulknham/Brent Goodhart – Cheese Curd Sales – LCS
 - **Oct. 10, 2018:** Class of 2019 Parent Meeting, Bridgette Stumpf/Tammy Ditch – LCS Library – 6:00 – 7:00 PM
 - **Oct. 11, 2018:** Gr. 11-12 Field Trip, Chris Rowland – JCC, Higher Education Day – 9:30-11:30 AM
 - **Oct. 12, 2018:** EYW I & II Field Trip, Chris Rowland/Adrienne Teachout – Metal Craft Marine, Cape Vincent, NY – 8:30 11:00 AM
 - **Oct. 16, 2018-Feb. 26, 2019:** Robotics Club, Margaret Brennen – LCS Library – Every Tuesday during dates listed – 3:00-4:00 PM
 - **Oct. 16, 2018:** Whiz Quiz Team Field Trip, Dan Lawson – WPBS Watertown, NY – 11:00 AM – 2:15 PM
 - **Oct. 12-17, 2018:** Varsity Club Can & Bottle Drive Fundraiser for Var. Boys' Basketball Tournament, Tammy McIntosh – The Blue Heron
 - **Oct. 17, 2018:** Varsity Club Spaghetti Dinner Fundraiser for Var. Boys' Basketball Tournament, Tammy McIntosh – The Blue Heron – 5:00 PM - ?
 - **Nov. 8, 2018:** Class of 2019 Chili & Cornbread Dinner Fundraiser, Tammy Ditch/Bridgette Stumpf – LCS Lobby, during Parent Teacher Conferences – 4:30-6:30 PM
 - **Nov. 28 & Dec. 3-7, 2018:** Varsity Club Fundraiser, Tammy McIntosh – Students Holiday Shopping – LCS
 - **May 15, 2019:** Gr. 6-12 Assembly, Chris Rickett – Save – A – Life Tour – LCS Gym – 8:20 AM – 3:00 PM

5. **Board Discussion:**
 - Discussion regarding the Class of 2019 Senior Trip to Orlando, Fla.
 - Discussion regarding the 2018-19 Board of Education Goals

6. **Board Discussion/Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Class of 2020 Junior Prom**, to be held on **June 1, 2019**, at the Watertown Elks Club (bar area will be closed off), Watertown, NY, from 7:00-11:00 PM. Grand March, still to be confirmed.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 7 – 0.

7. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Application for Corrected Tax Roll for the year 2018. Kara Talbot Radley decrease in taxes from \$1534.01 to \$1189.74.

Motion for approval by Lynn Reichert, seconded by Ray McIntosh, with motion approved 7 – 0.

8. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve Patricia Gibbons, Director of Pupil Services, as a **Lead Evaluator**, following completion of the refresher training held on September 26, 2018, at Jeff-Lewis BOCES.

Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 7 – 0.

9. **Board Action:**

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education.

Motion for approval by Ray McIntosh, seconded by Lynn Reichert, with motion approved 7 – 0.

10. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Lyme Central School Board of Education Goals for the 2018-2019 school year, as presented for discussion during this meeting.

Motion for approval by Lynn Reichert, seconded by Kathy Gardner, with motion approved 7 – 0.

ADMINISTRATIVE REPORTS:

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- Transportation Report

CORRESPONDENCE AND COMMUNICATIONS

- 11. Correspondence Log: Following meeting on September 13, 2018
- 12. Calendar of Events: October 2018

EXECUTIVE SESSION:

Motion was made by Scott Rickett, seconded by Kathy Dyer, to enter into executive session for discussion of matters leading to the appointment of one (1) particular individual, with motion approved 7 – 0. Time entered, 7:00 PM.

RETURN to REGULAR MEETING:

Motion was made by Kathy Gardner, seconded by Scott Rickett, to reconvene to the regular meeting with motion approved 7 – 0. Time returned, 7:15 PM.

RECOMMENDATIONS AND ACTION

13. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Add four (4) Substitute Teachers**
- **Add one (1) FTE Vocal Music Teacher**
- **Add one (1) Substitute Cafeteria Laborer**

Motion for approval by Ray McIntosh, seconded by Lynn Reichert, with motion approved 7 - 0.

14. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Terry Countryman, and seconded by Kathy Dyer Motion is approved 7 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time
- (C) Appointments as listed:

| Name | Position | Annual Salary / Rate of Pay | Probationary Tenure Track Appointment (if applicable) | Effective Date |
|---------------------|--------------------|---|---|------------------|
| Christopher Rowland | Substitute Teacher | Non- Certified, 4 yr. degree - \$90 per day | N/A | October 12, 2018 |
| Abby Hoover | Substitute Teacher | Non-Certified, no degree – \$75 per day | N/A | October 12, 2018 |
| Kendra Benware | Substitute Teacher | Non- Certified, 4 yr. degree - \$90 per day | N/A | October 12, 2018 |
| | | Non- Certified, 4 yr. degree | | |

| | | | | |
|----------------|------------------------------|--|---------------------|------------------------------------|
| Erin Fulton | Substitute Teacher | - \$90 per day | N/A | October 12, 2018 |
| Sarah Sharlow | 1 FTE Vocal Music Teacher | NYS Certified, Step 8C \$53,390 (MST) | 3-Year Tenure Track | October 12, 2018 |
| Sheri Robinson | Substitute Cafeteria Laborer | \$10.40 per hour | N/A | Retroactive to October 10, 2018 |

(D) PAID Coaching Appointments as listed:

| Name | Winter 2018-19 | Coaching Certification |
|----------------|----------------------------|--|
| Jennalee Price | 2018-19 Cheerleading Coach | Temp. 2 nd -4 th Renewal |

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

15. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Christopher Rowland – Substitute Teacher**
- **Abby Hoover - Substitute Teacher**
- **Kendra Benware - Substitute Teacher**
- **Erin Fulton – Substitute Teacher**
- **Sarah Sharlow – Vocal Music Teacher**
- **Jennalee Price – 2018-19 Cheerleading Coach**
- **Sheri Robinson - Substitute Cafeteria Laborer**

Motion for approval by Kathy Dyer, seconded by Kathy Gardner, with motion approved 7 - 0.

ITEMS FOR NEXT MEETING – November 8, 2018

16. Discussion and review of district policy #2003 Nomination and Election of Board of Education Members

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Kathy Gardner, seconded by Scott Rickett, to adjourn the regular meeting, with motion approved 7 - 0. Time adjourned, 7:18 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, October 11, 2018
- All minutes are unofficial until approved by the Board of Education